



Dear Member,

As part of our commitment to ensuring that the involvement of young people in amateur football is a positive experience, the regulations on the participation of Children and Young Players in recreational football are changing for all organisations and members of the Scottish FA.

For the Scottish Amateur FA this will mean that the Registration of any player under 18 years of age has altered and the procedure below details the changes that we must implement.

Each Club will now identify a Club Safeguarding Officer (CSO) to complete their next Affiliation to the Scottish Amateur FA and should that club wish to sign an Under 18 player from 1st July 2018, the CSO must have completed the Scottish FA E-Learning Course, (or Scottish FA in person course or sportscoach UK's Safeguarding and Protecting Children).

Details of the E-Learning course are enclosed and please note that only the Scottish FA qualification is acceptable and to clarify the completion of the E-Learning course or equivalent, is only required by the nominated CSO if the club wish to register an Under 18 player within the Scottish Amateur FA.

Procedure for Clubs wishing to Register a Player Under 18 years of age

Each Club now nominates a Club Safeguarding Officer on their Club Affiliation Form to the Scottish Amateur FA. If an individual is not named on the affiliation form the Club Secretary is defaulted to be the Club Safeguarding Officer (CSO).

If a Club wish to **Register an Under 18 Player** they must complete the following process:

- Player must complete the Scottish Amateur FA Player Registration Form.
- Club must ensure that their Club Safeguarding Officer (CSO) has completed the Scottish FA e-learning course for Children's Wellbeing in Scottish Football.
- The completed registration form should be forwarded to the League Registration Secretary.
- The Registration Secretary must confirm that the Club Safeguarding Officer has completed the e-learning course, or equivalent, for Children's Wellbeing in Scottish Football. (Leagues may prefer to hold copies of the completed Certificate on file).
- YES - If the course has been completed as required the player can be registered in normal manner.
- NO – If the course has not been completed club to be advised that registration cannot be completed until the CSO has completed the e-learning course.

Once the under 18 player has been registered the player will receive an information letter and the club will receive a letter detailing their responsibilities, from the Scottish Amateur FA.

Thomas McKeown
National Secretary
Scottish Amateur FA