# HOW TO BOOK THE ADULT GAME IN-SERVICE ON-LINE

1 Log into <u>https://www.scottishfalive.co.uk/scottishfa/coaches/</u>

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- 2 If you know your log in details then you can enter and log in
- 3 If you don't you need to **"Create New Account"** Click on waiting list and it brings up the screen below and presents you with 3 options

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- Option 1 I have NEVER registered with the Scottish FA as a coach or course attendee If you chose this option you would complete the fields below and an account will be created for you. An automatic email will be sent to you with a password and you can then log into your account and book the course
- Option 2 I am registered with the Scottish FA and have my Coach ID number.
  If you choose this option you would complete the fields below and a password will be sent to the email address on your record for you to log in and book the course.
- **Option 3** I am registered with the Scottish FA and DO NOT have my Coach ID Number If you choose this an email you would complete the fields below and a request will be sent to the coaching mailbox and we will confirm your Coach ID Number.

It is important NOT to create a new account if you already have one as your previous qualifications will already be on the system under a different ID number.

- 4. Once you are logged in you will be in the home page.
- 5. Click on the tab entitled "Book a Course"
- 6. On the Course Search drop down menu choose Adult Game In-Service and whichever course (Coaches or Volunteers/Club Officials) that you are applying for.

Select your Region from the next drop down menu and then click search (check date range if you cannot see the courses)

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7. Select the course you wish to book and you will see the course details

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Date To:	25030016			/	

### Click on Fees & How to Apply at the bottom of the page 8.

## Adult Game In-Service - Coaches

Practical Session Designed to provide club coaches with suitable content that they can use back at their club. Content will include Warm Up's - Passing - Possession -Shooting - Conditioned Games

OVERVIEW		~	
Course	Aduit Game In-Serv	tot - Coaches	
Region	Central		
Organiser	Gillian Parry Contact Organiser		
Start Date	19/02/2016		
End Date	19/02/2018		
Start Time	18:30		
No. Days	1 Days		
Max No. Attendees	50		
Instructions/Notes			
This in-service is for coad Development Workshop s Service - Volunteers count	hes. Anyone looking to a hould register on the Adu se.	ttend the Club iit Game In-	
QUALIFICATIONS		*	
PRE-REQUISITES		~	
LOCATION		~ 1	

# 9. Click on the Book Now button

- 10. You then follow the pages through to payment (no payment due for this course)
  - Pre-requisites (if there are any)
  - Confirming your contact details
  - Confirming other personal details

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QUAL	BOULDAIDE D. SERVICE, MARCIES, MILLAR FOCTY
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LOCA	No payment due.
FFFS	There are 50 places left on this course.
Carst N	Please note: Places are assigned on payment. If someone else makes their payment before you and takes the last olace, you can choose to go on the waiting list or cancel your booking.
Apply for process	
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	CARCEL BOOKING

11. You then receive confirmation that you are registered on the course

Ad	ult Game In-Service	- Coaches - Gillian Parry	
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PRF-I	West Street		
LOCA			
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Chiele Pr	Address	Revensoraig Sports Rebildy 1.0°Dionnell Way MOTHERWELL MI 1.217	
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