



## WEST OF SCOTLAND AMATEUR CUP

### DOWNLOADABLE TEAMLINE

#### GUIDANCE NOTES

- 1 The teamline is in Microsoft "MS EXCEL" format and is also available as a PDF file.
- 2 Once you have downloaded the teamline, you can enter the names and addresses of your players on your computer, along with match details. Entering player Identity Numbers is optional but it is helpful to us. The PDF version can only be completed after you have printed it.
- 3 Clubs **MUST** enter the Name and Address of their Club Linesman, and the Name of their Official in Charge for the Match, along with his position in the club (this could be Secretary, Manager, Committee Member etc.)
- 4 The Club Linesman and the Official in Charge may be the same person. If so, please indicate this.
- 5 The Rules require that ALL players must be Registered with your club in order to be eligible to play. Your own League or Association will have provided you with the Identity Numbers for all your Registered Players. If you have submitted Registration Forms for players and have not been advised that the players involved have been registered, you should check with your League/Association before using such a player in a match. To avoid any possibility of a registration offence, make sure that every player has been registered at the SFA by your League or Association before kick-off time.
- 6 Even if a player has been properly registered you cannot play him if he is "Cup-tied". In other words if he has played for another club in the West of Scotland Cup this season.
- 7 If a player is currently suspended (Match or Dated Suspension) he cannot play.
- 8 You probably won't know the shirt numbers for each player until shortly before kick-off - you can enter these numbers and the Captain's number in ink at the ground.
- 9 When printing off the teamline, please remember you will need at least two copies, one for the Referee and one for your opponents. Give both copies to the Referee.

#### **IF YOU HAVE PROBLEMS DOWNLOADING OR PRINTING THE TEAMLINE**

- 1 Contact the Match Secretary as soon as possible - he will try to assist you and if there is sufficient time he may post a Teamline to you.
- 2 **DON'T USE LEAGUE TEAMLINES UNLESS YOU HAVE CLEARED THIS IN ADVANCE WITH THE MATCH SECRETARY**
- 3 The Match Secretary can be contacted on 01563 531061 or 07980 971367 or by Email at [mt@ayrshireafa.com](mailto:mt@ayrshireafa.com)